



# Meeting Minutes

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY  
TRANSIT RIDERS ADVISORY COMMITTEE  
MARCH 10, 2021 – NOON  
Zoom Meeting**

***[The above TRAC Meeting was held via Zoom. The Committee determined that it is impossible and impractical for all members of the Committee, staff and members of the public to be physically present at this meeting due to the Covid-19 pandemic, and that it is necessary to conduct this Committee meeting by electronic means.]***

**TRAC Members Present:**

Carrie Kruse, Brandon Paulsen, Emmanuel Smith, Kirk Gustafson, Kaylynn Strain, Justin Bates, Zachary Bradley, Susan Wells

**TRAC Members Absent:**

Nicholas Phillip, Cecelia Martinez

**DART Staff Present:**

Catlin Curry, Jan Keeling, Erin Hockman, Carl Saxon, Skip Herbold, Ebonee Woods, Rick Pallister, Kent Farver, Matt Harris, Luis Montoya, Rachel Simon, Amanda Wanke, Aric West, Russ Trimble, Erica Foreman, Amy McCoy

**A. ROLL CALL AND ESTABLISHMENT OF QUORUM**

The meeting was called to order by Chair, Carrie Kruse at 12:01 pm  
Roll call was taken, and a quorum was met.

**B. APPROVAL OF MEETING MINUTES**

January 13, 2021 minutes were approved. Motion made by Kaylynn Strain, seconded by Zachary Bradley.

**C. PUBLIC COMMENT**

None

**D. ACTION ITEMS**

None

**E. DISCUSSION ITEMS**

**1. Snow Removal Follow Up (Amanda Wanke/ Keith Welch)**

COO, Amanda Wanke updated the committee on the snow removal process and options for implementation of an improved system.

## **2. Security Services**

COO, Amanda Wanke shared an evaluation of, and requested feedback on the Security Services at DART. A number of TRAC members provided feedback and thoughts regarding safety and security at DART.

## **3. June Service Changes (Luis Montoya)**

Chief Planning Officer, Luis Montoya, gave an overview of the June service changes.

## **4. Art Shelters (Matt Harris)**

Business and Community Partnerships Manager, Matt Harris, shared progress on the installation of Art Shelters.

## **5. TOS Outreach Updates (Rachel Simon)**

Communications Coordinator, Rachel Simon, provided an update on the Transit Optimization Study and public outreach that will begin in the coming weeks.

## **6. Transit Employee Appreciation Day (Rachel Simon)**

Communications Coordinator, Rachel Simon, invited TRAC to join DART in celebrating Transit Employee Appreciation Day on March 18.

## **F. OTHER BUSINESS**

None

## **G. TRAC MEMBER COMMUNICATIONS**

1. TRAC Badges – Catlin Curry checked in with TRAC members to make sure the badge has a QR code on it.
2. Mobile Pass Option

## **H. FUTURE AGENDA ITEMS**

1. Paratransit Study
2. Diversity, Equity and Inclusion Committee
3. Half Fare Pilot Update

## **I. UPCOMING MEETINGS**

1. DART Commission – Noon Tuesday, April 6, 2021
2. TRAC – Noon Wednesday, May 12, 2021

## **J. ADJOURN**

Chair, Carrie Kruse adjourned the meeting at 1:27 PM. It moved by Susan Wells and seconded by Kaylynn Strain. The motion was carried unanimously.