



Meeting Minutes

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
TRANSIT RIDERS ADVISORY COMMITTEE
APRIL 26, 2023 – NOON
Hybrid Meeting**

[The above TRAC Meeting was hybrid – in person at DART Central Station and virtual via Zoom. The Committee determined that it is convenient to offer this option to members of the Committee, staff and members of the public to accommodate for concerns related to the Covid-19 pandemic.]

TRAC Members Present:

Kaylynn Strain, Brandon Paulsen, James Hanold, Lee Jasinski, MaryAnn Ryan, Todd Kilzer

TRAC Members Absent:

Kirk Gustafson, Jeremy Guenther, Justin Bates

DART Staff Present:

Sheri Kyras, Erin Hockman, Brandon Smiley, Catlin Curry, Jan Keeling

ROLL CALL AND ESTABLISHMENT OF QUORUM

The meeting was called to order by Chair, Brandon Paulsen at 12:00 p.m.
Roll call was taken and a quorum met

A. APPROVAL OF MEETING MINUTES

February minutes were approved.
Motion was approved by Kaylynn Strain and seconded by Lee Jasinski

B. PUBLIC COMMENT

Garland Armstrong: Compliment DART for a will-call for Heather / health issues. Concern about being able to transport wheelchair on fixed route buses if needed.

C. TRAC MEMBER COMMUNICATIONS

1. **Catlin introduced Todd Kilzer to the Committee**

D. DISCUSSION ITEMS

1. **ADA Bus Plus Program Changes (Brandon)**

Brandon addressed some of the findings that were made during the “deep dive” to determine what changes can and should be made based on FTA parameter.

- Add medical verification
- Implement free fare on fixed route
- Expand boundaries- premium fare zone

Paratransit = paid by outside entities

Bus Plus = patron applied for /accepted

Fixed Route=runs on time table / fixed stops

E. OTHER BUSINESS

1. CEO Search Update (Sheri)

Erin gave a brief update on the CEO Search. Currently interviewing candidates. Closed session interviews and discussions until choice is made.

2. Legislative Update (Erin)

Erin updated TRAC on DART's recent Legislative Initiatives

3. Customer Satisfaction Survey (Erin)

Erin shared the findings from the Customer Satisfaction Survey

F. FUTURE AGENDA ITEMS

1. Concrete pads or hard surfaces at all bus stops

2. Shelter / Bench update

3. Drake shelter vandalism

G. UPCOMING MEETINGS

1. DART Commission – Noon Tuesday, May 2, 2023 – Zoom / DCS

2. TRAC – Noon Wednesday, May 31, 2023 – Zoom / DCS

H. ADJOURN

Brandon adjourned the meeting at 12:55PM. It moved by Kaylynn Strain and seconded by Lee Jasinski. The motion carried unanimously.