



Meeting Minutes

DES MOINES AREA REGIONAL TRANSIT AUTHORITY TRANSIT RIDERS ADVISORY COMMITTEE

MAY 10, 2017 – NOON

DART Central Station, Multimodal Room
620 Cherry Street, Des Moines, Iowa

TRAC Members Present:

Teresa Volcheck (Chair), Mark Hutchens (Vice Chair), Randy Henriksen, Emmanuel Smith (via phone), Pam Goehring, Randy Henricksen, Denise Jones, Hayley Peterson, Allen Root

TRAC Members Absent:

Brenda Gill, Michele Meadors, Richard Sadler, Pilar Tromacek, Mary Walter, Brenda Gill

TRAC Staff Present:

John Clark, Melissa Fuller, Madi Linkenmeyer, Carl Saxon, Matt

A. ROLL CALL AND ESTABLISHMENT OF QUORUM

The meeting was called to order by Teresa Volcheck at 12:00 PM.
Roll call was taken and a quorum was met.

B. NEW MEMBER INTRODUCTIONS

Teresa Volcheck introduced new members Allen Root and Hayley Peterson

C. APPROVAL OF JANUARY 11, 2017 AND MARCH 8, 2017 MINUTES

Teresa Volcheck called for any corrections to the January 11, 2017 and March 8, 2017 meeting minutes. Denise Jones moved to approve the meetings minutes from both meetings and Pam Goehring seconded the motion. The minutes from both prior meetings were approved by unanimous vote.

D. ACTION ITEMS

1. Adopt 2017 TRAC Goals

John Clark reviewed the 2017 Goals. Teresa Volcheck asked for approval of the 2017 TRAC Goals. Randy Henriksen moved to approve the goals and Pam Goehring seconded the motion. The 2017 TRAC Goals were approved by unanimous vote.

E. DISCUSSION ITEMS

1. Proposed Route 91 and 5 Changes – Carl Saxon

Carl Saxon provided an update on the Proposed Route 91 and 5 Changes. DART and the city of Johnston often hear from residents who want and need more transportation options. One way DART is looking at expanding service in Johnston is to run DART Local Route 5 further north on Merle Hay Road to NW 70th Street to serve Johnston City Hall, the Johnston Public Library and several new housing options along this corridor. This would provide all-day service to Johnston along the Merle Hay Corridor, but in order to make this happen, DART would combine Express Route 91 with Local Route 5. DART is collecting input from riders and community members in Johnston who would be impacted by this change.

2. Extended D Line Hours – Carl Saxon

Carl Saxon provided an update on the Extended D Line Hours for the Farmers' Market. DART and the Downtown Farmers' Market reached a funding partnership to expand D-Line service beginning at 7 a.m., starting on Saturday, May 6, 2017, through the Farmers' Market season. DART and The Market are working together to promote the new service.

3. Route 6 Changes – Carl Saxon

Carl Saxon provided an update on Route 6 changes. Route 6 will travel down SW 2nd/SW 3rd to Martin Luther King Jr. Pkwy instead of on SW 7th. This will allow DART to serve both Principal Park and new housing that has been built near the stadium.

4. Pass Update – Matt Johnson

Matt Johnson provided an update on PASS. The new software went live on March 19, 2017. The changeover was successful. The next two months will be the time for refinement. Key areas of focus are On Time Performance and Dwell Time/Load time.

5. Seatbelt Policy Update – Matt Johnson

Matt Johnson provided an update on the Seatbelt Policy. The new policy was implemented on May 1, 2017. The policy states that everyone must utilize the seat belts on the bus. Currently training all operators, supervisors and managers to use and assist clients with the safety belts. Signs are located in all of the buses and letters were sent out to riders.

6. Summer Service Events – Madi Linkenmeyer

Madi Linkenmeyer review the Summer Service Events.

- DART Facebook
- Rider Survey
- Farmers' Market
- May Bike Month
- Yankee Doodles Pops
- 80/35 Concert

F. OTHER BUSINESS

Randy Henriksen asked for an update on his concern about the street sign and crosswalk at Woodland & 10th St. Carl Saxon to follow up with the City on the street sign. He talked to the city regarding the crosswalk and according to them it is legal. The city is not going to repaint and they feel it is okay to leave as-is.

G. TRAC MEMBER COMMUNICATIONS

None mentioned

H. STAFF UPDATES

Carl Saxon was promoted to Transit Planner. Evan Stober joined DART as the Engagement Team Assistant.

I. PUBLIC COMMENT

None.

J. FUTURE AGENDA ITEMS

1. Fare Box RFP Update
2. Fiscal Update
3. Rider Survey Update

K. UPCOMING MEETINGS

1. DART Commission – Noon Tuesday, June 6, 2017, DART Central Station
2. TRAC – Noon Wednesday, July 12, DART Central Station

L. ADJOURN