



# Meeting Minutes

DES MOINES AREA REGIONAL TRANSIT AUTHORITY  
TRANSIT RIDERS ADVISORY COMMITTEE  
MAY 12, 2021 – NOON  
Zoom Meeting

*[The above TRAC Meeting was held via Zoom. The Committee determined that it is impossible and impractical for all members of the Committee, staff and members of the public to be physically present at this meeting due to the Covid-19 pandemic, and that it is necessary to conduct this Committee meeting by electronic means.]*

**TRAC Members Present:**

Carrie Kruse, Brandon Paulsen, Emmanuel Smith, Kirk Gustafson, Kaylynn Strain, Zachary Bradley, Nicholas Phillip, Justin Bates, Susan Wells

**TRAC Members Absent:**

Cecilia Martinez

**DART Staff Present:**

Catlin Curry, Jan Keeling, Rachel Simon, Tony Filippini, Amber Dakan, Aric West, Greg Ellingson, Lara Ashley, Luis Montoya, Amanda Wanke, Rick Pallister, Amy McCoy, Melissa Peterson, Erin Hockman, Danielle Gohr, Matt Harris, Ebonee Woods, Victoria Henderson-

**A. ROLL CALL AND ESTABLISHMENT OF QUORUM**

The meeting was called to order by Chair, Carrie Kruse at 12:02 pm  
Roll call was taken, and a quorum was met.

**B. APPROVAL OF MEETING MINUTES**

March 10, 2021 minutes were approved. Motion made by Kaylynn Strain, seconded by Zachary Bradley.

**C. PUBLIC COMMENT**

None

**D. ACTION ITEMS**

None

**E. DISCUSSION ITEMS**

**1. Diversity, Equity and Inclusion Committee (Catlin Curry)**

Mobility Coordinator, Catlin Curry, updated TRAC on the efforts made by the Diversity, Equity and Inclusion Committee.

**2. Half Fare Pilot Update (Catlin Curry)**

Mobility Coordinator, Catlin Curry, updated TRAC on the outcomes to date of the Half Fare Pilot.

**3. RideShare Update (Victoria / Matt)**

RideShare Supervisor, Victoria Henderson- , and Business and Community Partnerships Manager, Matt Harris, gave an update on RideShare

**4. TOS Outreach Overview (Luis Montoya)**

Chief Planning Officer, Luis Montoya, presented information on the TOS Outreach Overview.

**5. June Service Changes (Luis Montoya)**

Chief Planning Officer, Luis Montoya, presented information on the June Service changes.

**6. Operations Updates (Greg / Melissa / Ashley)**

- i. Business Analyst Manager, Greg Ellingson, updated the committee on the Electric Bus Pilot.
- ii. Executive Assistant, Melissa Peterson, gave an update on preparations for DART at the Iowa State Fair.
- iii. Customer Experience Manager, Ashley Lara, gave an update on the Paratransit study.

**7. Website Update (Rachel Simon)**

Communications Coordinator, Rachel Simon, provided information on the Website update.

**F. OTHER BUSINESS (Erin Hockman)**

- i. Facility Updates
- ii. Transit, Hotel, Motel tax levy

**G. TRAC MEMBER COMMUNICATIONS**

Brandon – protection of front-line staff – any thought to on site vaccination for ridership increase?

Kaylynn – pfizer vaccine has been approved for teens

**H. FUTURE AGENDA ITEMS**

- 1. Paratransit Study
- 2. Operation and Maintenance Facility Update
- 3. Property Tax Formula Update
- 4. Review of DART's Diversity, Equity and Inclusion Efforts

**I. UPCOMING MEETINGS**

- 1. DART Commission – Noon Tuesday, June 1, 2021
  
- 2. TRAC – Noon Wednesday, July 7, 2021

**J. ADJOURN**

Chair, Carrie Kruse adjourned the meeting at 1:33 PM. It moved by Kaylynn Strain and seconded by Brandon Paulson. The motion was carried unanimously.